

STIKLAND INDUSTRIAL



CITY IMPROVEMENT DISTRICT

AGM OCTOBER 2018

MINUTES OF THE STIKLAND INDUSTRIAL CID (SICID) ANNUAL GENERAL MEETING HELD ON 25 OCTOBER 2018 AT THE ANDRAG CONFERENCE FACILITY, CORNER LA BELLE ROAD AND OLD PAARL ROAD STIKLAND AT 16H00

Present

Kurt Gouwsventer (KG)	Chairperson and Directors - SICID
Hennie Botha (HB)	Director– SICID
Juan du Toit (JdT)	Director – SICID
Gene Lohrentz (GL)	MD Geocentric (Geocentric as SICID Management Company)
Ralph van der Brock	CID Manager (Geocentric as SICID Management Company)

See attached attendance register for additional attendees:

1. WELCOME a. The Chairperson welcomed all present. b. He gave a brief introduction. c. He thanked all involved for their support including the CID management, the Board members and the City of Cape Town. He handed the proceedings over to Gene Lohrentz.	ALL
2. QUORUM TO CONSTITUTE A MEETING a. GL indicated that he received no apologies from members. b. GL welcomed two new members to the meeting being Jubilee Generators and Streicher Investments. c. GL announced that one member has emigrated and will therefore be removed from the membership list. d. GL explained the membership process Gene Lohrentz also announced that a quorum is present and that the meeting is properly constituted.	ALL
3. APPROVAL OF PREVIOUS AGM MINUTES a. The minutes of the 2017 AGM was approved by show of hands.	ALL
4. APPROVAL OF THE AGENDA a. GL asked the meeting if anyone would like to add anything to the Agenda of the meeting. The Agenda was approved, and the meeting continued	ALL
5. CHAIRPERSON'S REPORT a. GL presented a feedback of the year's operations with specific reference to Public Safety, Cleaning, Urban Management and Social Upliftment. b. GL highlighted the issues of public safety and criminal activities in the Stikland CID area. c. GL highlighted the fact that some businesses are becoming the victims of crime due to not securing: i. Fire escapes ii. Leaving front doors open when staff arrive early in the morning	ALL

<ul style="list-style-type: none"> iii. Not securing premises or leaving valuable items unsecured in the business d. GL showed a breakdown of the crime incidents for the year and highlighted that there was a spike in business burglaries (7) in the last month and a half. e. GL introduced how the Stikland CID introduced the HOTSPOT management system and how the CID has identified all vulnerable aspects and have addressed these. f. This includes the tracking of suspicious vehicles and movements. g. The CID has also sent out 7 crime and safety related newsletters to make businesses aware of crime and how to combat it. h. GL also showed how many businesses are leaving their premises unsecured in the CID area. i. This also include the issues of leaving things like pallets and wheelie bins outside their premises which can be used to access premises j. GL noted the differences between actions during the daytime and nighttime. k. A third patrol vehicle will also be added to the CID for the festive season shutdown period. l. GL noted that the Stikland CID is working quite closely with the Law Enforcement Officers working within the CID. m. GL noted the challenges with people congregating in the stormwater ducts and along the railway lines. n. GL also showed how some of the people have been helped to a place of safety. o. GL noted the progress with the CCTV project. He explained the process of adding CCTV cameras to cover the new development area. p. GL explained how the CID assists with accidents and incidents. q. GL noted the various cleaning activities of the Stikland CID cleaning team. r. GL noted the various urban management activities of the Stikland CID team. s. GL noted the work done to resurface some of the roads in the area. t. GL thanked all the businesses for supporting the Stikland CID. 	
<p>5. ACCEPTANCE OF THE AUDITED FINANCIAL STATEMENTS</p> <ul style="list-style-type: none"> a. The meeting adopted and approved the AFS of the Stikland CID. 	ALL
<p>6. BUDGET APPROVALS</p> <ul style="list-style-type: none"> a. GL also presented the budget for 2019/20. b. The members of the meeting approved the budget. 	ALL
<p>7. CHANGE OF SERVICE PROVIDER AND UTILIZATION OF RETENTION REFUND</p> <ul style="list-style-type: none"> a. GL presented the change in the Public Safety Service Provider to the meeting and noted that the service provider was also responsible for the provision of control room and CCTV monitoring facilities. With reference to a proposal tabled and approved by the Board and the City, GL presented the reestablishment of the Control Room and CCTV Monitoring to be done by Geocentric, independently of the public safety service provider. b. GL noted that Byers was appointed as an interim service provider for public safety for the remainder of the financial year. c. Although the Board already approved the proposal this was also presented to the members at the AGM. 	ALL

<p>d. The members of the meeting approved the utilization of R53 800 of the retention fund pay-out to fund some of the technical costs to re-establish the control room.</p> <p>e. The members of the meeting approved the utilization of R51 000 of the retention fund pay-out to fund an additional patrol vehicle for 1 month during the festive season shut-down.</p>	
<p>6. IMPLEMENTATION PLAN APPROVAL</p> <p>a. The members of the meeting approved the proposed implementation plan.</p>	ALL
<p>7. APPOINTMENT OF AUDITORS FOR 2019/2020 & COMPANY SECRETARY</p> <p>a. GL noted that the current auditors are C2M. The members approved the re-appointment of C2M.</p> <p>b. GL noted that C2M currently act as Company Secretary. The members approved the re-appointment of C2M.</p>	ALL
<p>8. STAND DOWN & RE-ELECTION OF THE BOARD</p> <p>a. GL thanked the board for their continued work and support.</p> <p>b. Mr Bashiera and Mr Chanterie resigned. They have not made themselves available for re-election.</p> <p>c. GL noted that he received no new nominations and there were no new nominations from the floor.</p>	ALL
<p>9. GENERAL</p> <p>a. GL introduced a representative from a company named Ataraxia who introduced additional security measures available to businesses.</p>	ALL
<p>10. QUESTIONS</p> <p>a. There were no questions.</p>	ALL
<p>11. CLOSURE</p> <p>a. The chairperson noted that property owners must play their role in securing their businesses.</p> <p>b. He also noted that businesses should pay attention to their service charges and communicate with the City in this regard and mentioned water meter charges as an example.</p> <p>c. The chairperson closed the meeting.</p>	ALL