



SAFETY AND SECURITY AWARENESS APPEAL TO SICID BUSINESSES'

FEBRUARY 2015

Recently we have noticed that more and more property owners are becoming apathetic towards the safety of their property and goods and we would like to suggest the following good practices/preventative measures to prevent loss/theft.

<u>RISK</u>	<u>SOLUTION</u>
1. OPEN WINDOWS (ESPECIALLY TOP FLOOR)	1. ENSURE WINDOWS ARE CLOSED BEFORE LEAVING PREMISES
2. VALUABLES IN PLAIN SIGHT THROUGH OFFICE WINDOWS (CELL PHONES/LAP TOPS/MONEY ETC.)	2. REMOVE THESE ITEMS WHEN YOU LEAVE YOUR OFFICE – <u>EACH AND EVERY TIME</u>
3. OPEN/UNLOCKED GATES	3. ENSURE GATES ARE CLOSED AND LOCKED BEFORE LEAVING PREMISES
4. VEHICLES ON PREMISES WITH WINDOWS OPEN, LIGHTS ON, VALUABLES (TOOLS/EQUIPMENT) IN PLAIN SIGHT	4. SECURE YOUR VEHICLES, ENSURE LIGHTS ARE OFF, NO VISIBLE ITEMS ON/IN VEHICLE
5. VEHICLES/TRUCKS/TRAILERS PARKED ON PAVEMENT/ROAD/POS (PUBLIC OPEN SPACE) OVERNIGHT OR LONGER	5. FIND SECURE PARKING FOR YOUR VEHICLES
6. VEHICLES/TRUCKS/TRAILERS PARKED WITH VALUABLE ITEMS (TOOLS/EQUIPMENT/METAL/WOOD ETC.) FOR LENGTHY PERIODS OUTSIDE BUSINESS PREMISES OVERNIGHT AND OVER WEEKENDS EVEN OVER DECEMBER – JANUARY HOLIDAYS	6. SECURE ITEMS IN LOCKABLE CONTAINERS/BOXES AND FIND SECURE PARKING FOR YOUR VEHICLES
7. DARK, UNLIT EXTERIOR AND YARD AREAS OF BUSINESS	7. INSTALL GOOD SECURE LIGHTING ON YOUR EXTERIOR AND VISIBLE YARD AREAS OF YOUR BUSINESS
8. WHEELIE BINS LEFT UNATTENDED FOR LONG PERIODS OUTSIDE OF BUSINESSES'	8. WHEELIE BINS SHOULD ONLY BE PUT OUT ON THE RELEVANT COLLECTION DAY AND BE BROUGHT BACK ONTO YOUR PREMISES AS SOON AS POSSIBLE AFTERWARDS (THESE BINS CAN AND HAVE IN THE PAST BEEN USED FOR TRANSPORTING STOLEN GOODS AND AS A CONVENIENT LADDER TO GAIN ACCESS TO BUSINESSES')
9. PALLETS/TYRES/WOOD/SCRAP LEFT OUTSIDE BUSINESS PREMISES	9. ALL OF THESE ITEMS MUST BE DISPOSED OF RESPONSIBLY AND THEY ARE ALSO USED BY CRIMINALS AS MEANS OF CLIMBING/ENTERING BUSINESS PREMISES. ALSO THESE ITEMS POSE A FIRE RISK AND CAN CAUSE EVEN WORSE LOSS IF IT SHOULD CATCH ALIGHT

THE OLD SAYING

"PREVENTION IS BETTER THAN CURE"

ALSO MAKES GOOD PRACTICAL BUSINESS SENSE!