



# AGM NOVEMBER 2020

**MINUTES OF THE STIKLAND INDUSTRIAL CID (SICID) ANNUAL GENERAL MEETING HELD ON 3 NOVEMBER 2020 AT THE ANDRAG CONFERENCE FACILITY, CORNER LA BELLE ROAD AND OLD PAARL ROAD STIKLAND AT 16H00**

**Present**

Kurt Gouwsventer (KG)	Chairperson and Directors - SICID
Juan du Toit (JdT)	Director – SICID
Hennie Botha (HB)	Director– SICID
Gene Lohrentz (GL)	Geocentric (Geocentric as SICID Management Company)
Jaco Wessels (JW)	Geocentric (Geocentric as SICID Management Company)

**Apologies**

Cllr Kleinsmith (MK)	Board Observer – City of Cape Town
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See attached attendance register for additional attendees:

<p><b>1. WELCOME</b></p> <ul style="list-style-type: none"> <li>a. The Chairperson welcomed all present.</li> <li>b. He gave a brief introduction on the work of the Stikland CID. He assured the meeting that the Board is consistently evaluating how the CID can continue to improve the area.</li> <li>c. He thanked all involved for their support including the CID management, the Board members and the City of Cape Town. He handed the proceedings over to Gene Lohrentz.</li> </ul>	<p>ALL</p>
<p><b>2. QUORUM TO CONSTITUTE A MEETING</b></p> <ul style="list-style-type: none"> <li>a. GL indicated that he received no apologies from members.</li> <li>b. GL announced that one application from Beach Fern was submitted but the company resolution has not been received.</li> <li>c. GL explained the membership process Gene Lohrentz also announced that a quorum is present and that the meeting is properly constituted.</li> </ul>	<p>ALL</p>
<p><b>3. APPROVAL OF PREVIOUS AGM MINUTES</b></p> <ul style="list-style-type: none"> <li>a. The minutes of the 2019 AGM was approved by show of hands.</li> </ul>	<p>ALL</p>
<p><b>4. APPROVAL OF THE AGENDA</b></p> <ul style="list-style-type: none"> <li>a. GL asked the meeting if anyone would like to add anything to the Agenda of the meeting. KGV asked that the management of the Kuils River be added to the Agenda. The Agenda was approved, and the meeting continued</li> </ul>	<p>ALL</p>
<p><b>5. CHAIRPERSON'S REPORT</b></p> <ul style="list-style-type: none"> <li>a. GL presented a feedback of the year's operations with specific reference to Public Safety, Cleaning, Urban Management and Social Upliftment.</li> <li>b. GL highlighted the issues of public safety and criminal activities in the Stikland CID area.</li> <li>c. <b>Lockdown</b> – GL showed how the public safety patrol patterns were changed during the lockdown period.</li> <li>d. GL illustrated the use of the CCTV cameras in the area, detecting vehicles and people moving in and out of the area.</li> <li>e. GL noted the differences between actions during the daytime and nighttime and highlighted some of the criminal activities in the area.</li> </ul>	<p>ALL</p>

<ul style="list-style-type: none"> <li>f. GL noted the increase in illegal structures on vacant land outside of the CID boundary. He indicated that Law Enforcement was informed and acted accordingly.</li> <li>g. GL noted the issue of a spate of burglaries through factory roofs and how the culprits were eventually detected and arrested.</li> <li>h. <b>Lockdown</b> – GL demonstrated the work done by Geocentric and the SICID team to ensure both staff safety and to ensure that the SICID contributes to the safety and health of the area.</li> <li>i. <b>Lockdown</b> – GL showed the meeting how the SICID team used the Lockdown period to renew and fix public infrastructure such as pavements and street signs.</li> <li>j. GL highlighted the fact that some businesses are becoming the victims of crime due to not securing: <ul style="list-style-type: none"> <li>i. Leaving front doors open when staff arrive early in the morning.</li> <li>ii. Not securing premises or leaving valuable items unsecured in the business.</li> <li>iii. Expose their buildings to risk by leaving wooden pallets and other climbing tools outside.</li> </ul> </li> <li>k. GL noted that the Stikland CID is working quite closely with the Law Enforcement Officers working within the CID.</li> <li>l. GL explained how the CID assists with accidents and incidents including fires, accidents, and even industrial action.</li> <li>m. GL noted the various urban management and cleaning activities of the Stikland CID team including landscaping and the fixing of drain covers, curb inlets, bollards and fencing.</li> <li>n. GL noted the various cleaning activities of the Stikland CID cleaning team.</li> <li>o. GL noted the removal of alien vegetation from verges in the new development area.</li> <li>p. GL highlighted the investment of new buildings and factories in Stikland.</li> <li>q. GL highlighted the congestion created by trucks staging.</li> <li>r. GL thanked the Board Members for their ongoing support and guidance.</li> <li>s. GL thanked the following people and organisations for their support during the year: <ul style="list-style-type: none"> <li>i. Cllr Kleinsmith for her support of the CID</li> <li>ii. Tuffy bags for their continues support of the CID</li> <li>iii. Kontra Signs for printing and signage</li> <li>iv. The management and cleaning team</li> </ul> </li> </ul>	
<p><b>5. ACCEPTANCE OF THE AUDITED FINANCIAL STATEMENTS</b></p> <ul style="list-style-type: none"> <li>a. The meeting adopted and approved the AFS of the Stikland CID.</li> </ul>	ALL
<p><b>6. BUDGET APPROVALS</b></p> <ul style="list-style-type: none"> <li>a. GL also presented the budget for 2021/22 including the utilization of the planned surplus funding of R175 000 to augment the budget.</li> <li>b. The members of the meeting approved the budget.</li> </ul>	ALL
<p><b>7. IMPLEMENTATION PLAN APPROVAL</b></p> <ul style="list-style-type: none"> <li>a. The members of the meeting approved the proposed implementation plan for 2021-22.</li> </ul>	ALL
<p><b>8. APPOINTMENT OF AUDITORS FOR 2019/2020 &amp; COMPANY SECRETARY</b></p> <ul style="list-style-type: none"> <li>a. GL noted that the current auditors are C2M. The members approved the re-appointment of C2M.</li> </ul>	ALL

<p>b. GL noted that C2M currently act as Company Secretary. The members approved the re-appointment of C2M.</p>	
<p><b>9. STAND DOWN &amp; RE-ELECTION OF THE BOARD</b></p> <p>a. Mr Gouwsventer resigned but have made himself available for re-election. Mr Gouwsventer was re-elected.</p>	ALL
<p><b>10. QUESTIONS</b></p> <p>a. KGV noted the development process of the new development area and the work done by the developer in agreement with the CCT around the Kuils River flowing through the area. He noted that the agreement included the maintenance of the drainage channel by the developer for a certain period after which the responsibility would return to the CCT. This change in responsibility occurred in July 2020 and since then the CCT has not maintained the drainage and adjacent areas at all.</p> <p>b. The developers raised their concern regarding this noted that the matter should be taken up and resolved by the SICID management.</p> <p>c. KGV also noted that some attention needs to be given to securing the alleyways behind some of the factories.</p> <p>d. Mr Wolf asked how the accumulated funds will be used and expended. GL explained the makeup of the accumulated surplus and the fact that some of this is earmarked to augment the 5-year business plan.</p> <p>e. Mr Gouwsventer noted that the SICID also needs to increase awareness of the AGM and ensure that more people attend.</p>	ALL
<p><b>11. CLOSURE</b></p> <p>a. The chairperson closed the meeting.</p>	ALL